

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

JANUARY 8, 2014

**ORGANIZATIONAL MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

OPENING OF THE MEETING

A. President Pro Tem – Jerome Kearns

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR NEW BOARD MEMBERS – Michael Berding, Dan Hare, Tom Heisler

ROLL CALL

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

**ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2014
(ORC 3313.14)**

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2014

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2014

(ORC 3313.14)

A. Nominations (same procedure applies)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

President declares _____ elected Vice President of the Fairfield Board of Education for 2014

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2014 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: 1st Thursday of the month
6:30 P.M.
Fairfield Administration Building
Large Conference Room
4641 Bach Lane

Regular Sessions: 3rd Thursday of the month
6:30 P.M.
Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.

B. Consider establishment of a Board service fund for 2014 in the amount of \$9,942 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendents, and Treasurer as required by Ohio Law in the amount of \$20,000 each.

D. Recommend approval of the following standing authorizations for 2014:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
2. Authorize the Treasurer to invest inactive funds whenever funds are available.
3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
5. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's officer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

6. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
8. Authorize the Treasurer to utilize the legal firm of Peck Shaffer when fiscal legal opinions are required.
9. Authorize the Director of Curriculum and Instruction and Director of Business Operations to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
11. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.
13. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that is no longer needed.

E. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board Billy Smith
- 3. Planning Commission Mark Morris

(Any of items "A" through "E" may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

President declares motion _____.

F. Items for Board Discussion

- 1. Upcoming Board Retreat – Potential items for discussion

G. Items for Board Action

- 1. Recommend approval of the Fiscal Year 2015 Tax Budget that will be submitted to the Butler County Auditor's Office.
- 2. Recommend approval of the annual membership with the Ohio School Boards Association for January 2014 – December 2014.
- 3. Recommend approval of the following rates to be paid to seasonal or sporadic athletic workers, effective January 1, 2014:

 Scorekeepers/Timers/Ticket takers: \$28 per game
 Site Managers: \$60 per game
 Bookkeeper: \$150 per tournament
- 4. Recommend approval of employee hearing for Gil Voigt, Monday, January 27, 2014, 10:00 A.M. at the Fairfield Administration Building.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

President declares motion _____.

ANNOUNCEMENTS

January 20, 2014 – Martin Luther King, Jr. Day, No School

January 25, 2014 – Board Retreat, 8:00 A.M., Fairfield Administration Building, Large Conference Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

Court Action 121.22 (G) (3) – Pending or Imminent Litigation
Security Arrangements 121.22 (G) (6)

Motion to convene executive session: _____; 2nd _____

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Berding** _____ **Hare** _____ **Heisler** _____ **Kearns** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ P.M.